

Meeting No : 1/2009-2020

Meeting date : 06/06/2019

Time : 3:00 AM

Venue : College Library

Meeting chair : prof. Essa AK (principal)

Meeting convener : Mr. Ali KK (Coordinator)

Members present :

1. Mr. prof Essa AK (principal)
2. Mr. Ali KK (Asst. professor, Arabic)
3. Mr. Haneefa MP (Asst. professor)
4. Ms. Sumayya AK (Asst. professor, English)
5. Ms. Thahira K (Asst. professor, Arabic)
6. Mr. pk Yusuf (Asst. professor, Arabic)
7. Mr. Muhammed Rasheed P
8. Mr. AKM Hadiyathullah
9. Mr. Habeeb Rahman
10. Mr. Usman v.p

Agenda

1. preparation of five year Strategic plan
2. Introduction of new Certificate courses by IQAC
3. Installation of Wi-Fi on the campus
4. e-governance Implementing
5. any other matters

Decisions

1. The meeting discussed various aspects of quality parameters to be included in the strategic plan for the overall development of the college with special focus on academic quality, student support and infrastructure facilities. It entrusted the IQAC coordinator, Mr. Ali KK to submit a detailed, further developed report in the next meeting.
2. principal informed the meeting that the Manager has sanctioned our verbal proposal for installing wi-fi on the campus. He entrusted Mr. Haneefa Mp for preparing the financial and technical specification for the same.
3. Decided to implement e-governance for the following areas
 - Administration
 - Finance and Accounts
 - Student Admission and Support
 - Examination



EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, K. C. V. 19/10

MEETING NO: 1 / 2019 - 2020

~~Meeting date: 06/06/2019~~

Meeting date: 18/10/2019

Time: 3:00 pm

Venue: College Library

Meeting chairman: prof. Eassa AK (principal)

Meeting convener: Mr. Ali KK (Coordinator)

Members present

1. Mr. Ali KK (Asst. professor, Arabic) 1
2. Ms. Sumayya AK (Asst. professor, English)
3. Mr. pk Yusuf (Asst. professor, Arabic) Yusuf
4. Mr. Muhammed Rasheed p Rasheed
5. Mr. prof Eassa AK (principal) Eassa
6. Mr. Haneefa Mp (Asst. professor) Haneefa
7. Ms. Thabira K (Asst. professor, Arabic) Thabira
8. Mr. Muhammed katty Katty
9. Ms. Shateela k.v Shateela
10. Mr. Usman v.p Usman

Agenda

1. Approval of the minutes of the last meeting
2. Review of the Draft Strategic plan.
3. Any other matters

Decisions

1. IQAC coordinator presented the minutes of the last meeting and it was unanimously approved
2. The IQAC coordinator presented a 3-year strategic plan and the meeting suggested extending the plan for the following two years also.



[Signature]

EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

Meeting No : 3/2019-20

Meeting date : 01/02/2020

Time : 2:00 pm

Venue : principal's chamber

Meeting chairman : Prof. Essa AK (principal)

Meeting convener : Mr. Ali KK (Coordinator)

Members present :

1. Mr. Haneefa MP (Asst. professor)
2. Ms. Thabira K (Asst. professor, Arabic) *Thabira*
3. Mr. PK Yusaf (Asst. professor, Arabic) *Yusaf*
4. Mr. Muhammed Rasheed P *MP*
5. Ms. Sumayya AK (Asst. professor, English)
6. Mr. Ali KK (Asst. professor, Arabic)
7. Mr. Prof. Essa AK (principal) *h*
8. Ms. Shafeela K.V. *Shafeela*
9. Ak.M. Hadiyathulla *Hadiyathulla*

Agenda

1. Review of the minutes of the last IQAC Meeting and subsequent action taken.
2. Conduct FDP Series for teaching and non-teaching staff of the college.
3. Vacation course for students ISTHIFADA

4. Any other matters

Decisions

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Decided to conduct FDP for teaching and non-teaching faculty.
3. It is decided to organize vacation course of ISTHIFADA



[Signature]

EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

MEETING NO : 1 / 2020-2021

Meeting date: 08/06/2020

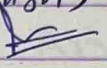
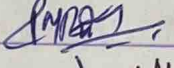
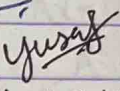
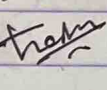
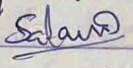
Time : 2:00 PM

Venue : Google meet

Meeting chairman : prof. Eassa Ak (principal)

Meeting convener : Mr. Ali Kk (coordinator)

Member present :

1. Mr. Ali Kk (Asst. professor, Arabic) 
2. Mr. Prof Eassa Ak (principal) 
3. Ms. Sumayya Ak (Asst. professor, English) 
4. Mr. Haneefa Mp (Asst. professor) 
5. Mr. Muhammed Rasheed p 
6. Mr. pk Yusuf (Asst. professor, Arabic) 
7. Ms. Thahira K (Asst. professor, Arabic) 
8. Mr. Abdul Salam K. K 
9. Ms. Baseera palakka parambil 

Agenda

1. Renovation of Girls Hostel facilities.
2. Discuss about online class for students
3. Introduction of new certificate courses by IQAC
4. Any other matters



Decisions

1. The meeting decided to renovate the girls hostel facilities and entrusted the principal for further procedures.
2. It is determined to provide online facilities for poor students
3. Decided to conduct add on certificate course



EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

Meeting NO : 2 / 2020 - 21

Meeting date : 25 / 11 / 2020

Time : 2 : 00 pm

Venue : Google meet

Meeting chairman : Prof. Eassa AK (Principal)

Meeting convener : Mr. Ali KK (Coordinator)

Members present :

1. Mr. Prof. Eassa AK (Principal) ✓
2. Mr. Ali KK (Asst. professor, Arabic)
3. Mr. PK Yusuf (Asst. professor, Arabic)
4. Ms. Tahira K (Asst. professor, Arabic)
5. Mr. Muhammed Rasheed P ✓
6. Ms. Sumayya AK (Asst. professor, Eng)
7. Mr. Haneefa MP (Asst. professor) ✓
8. Mr. Usman VP ✓
9. Mr. Dr. Habeeb Rahman ✓
10. Mr. AKM. Hadiyathulla. (Hadiyathulla) ✓

Agenda

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Discuss on Online webinar
3. Induction programme
4. MOUs with Industries and academic Institutes.

5. Any other matters

Decisions.

1. Decided to contact a online webinar.
2. The meeting suggested the IQAC coordinator and principal to seek the possibility of signing more moUs with academic institutions.
3. Induction programme charge given to pk



EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

Meeting No : 3/2020-21

Meeting date : 06/03/2021

Time : 2:00 pm

Venue: Google Meet

Meeting chairman : Prof. Essa AK (Principal)

Meeting convener : Mr. Ali KK (Coordinator)

Members Present :

1. Mr. PK Yusuf (Asst. professor, Arabic) ^{yusuf}
2. Mr. Muhammed Rasheed P ^{img}
3. Ms. Thahira (Asst. professor, Arabic) ^{thahira}
4. Ms. Sumayya AK (Asst. professor, English) ^{sumayya}
5. Mr. Ali KK (Asst. professor, Arabic)
6. Mr. Prof. Essa AK (Principal) ^{essa}
7. Mr. Hameeda M.P (Asst. professor) ^{hameeda}
8. Mr. Abdul salam Salam
9. Mr. Usman .VP usman

Agenda

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. conduct FDP series for teaching and non-teaching staff of the college.

3. Vacation Course for Students ISTHIFADA
4. Online classes and completion of portions
5. Any other matters

Decision

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Decided to organize vacation course of ISTHIFADA
3. It is decided to conduct FDP for teaching and non-teaching faculty.
4. IQAC directed all faculty to complete their portions and conduct classes through online mode. With the online learning the way to go, college also ensures the security of students as well as the staffs.



EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

Meeting No : 1/2021-2022

Meeting date : 05/06/2021

Time : 2:00pm

venue : college Library

Meeting chairman : prof. Eassa AK (principal)

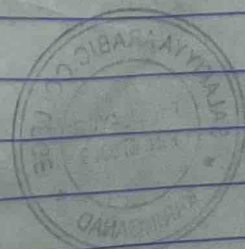
Meeting convener : Mr. Ali KK (coordinator)

Members present:

1. Mr. prof. Eassa AK (principal) ✓
2. Mr. Ali KK (Asst. professor, Arabic) ✓
3. Mr. Haneefa MP (Asst. professor) ✓
4. Mr. Sumayya AK (Asst. professor, English) ✓
5. Ms. Thahira K (Asst. professor, Arabic) ✓
6. Mr. PK Yusuf (Asst. professor, Arabic) ✓
7. Mr. Muhammed Rasheed P ✓
8. Ms. Bareera Palakkaparambil ✓
9. Dr. Habeeb Rahman ✓
10. Mr. Abdul Salam ✓

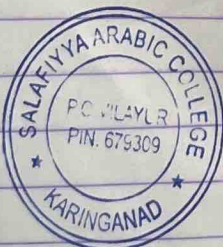
Agenda

1. New faculty recruitment procedures
2. Year plan
3. ICT enabled classrooms
4. Making of New MOU's
5. Induction program
6. Any other matters



Decision

1. The meeting decided to fill the two permanent posts in Arabic Department.
2. The meeting discussed the draft of current year action plans of departments, clubs and forums in detail. The principal directed all HOD and coordinators of clubs and forums to submit the final plans to ensure the regular and systematic functioning of various activities.
3. The meeting suggested the IQAC coordinator and principal to seek the possibility of signing more MoUs with industries and institutions to help the students in skill acquisition.
4. The meeting permitted all activities to continue as usual.



[Signature]
 EASSA. A.K
 PRINCIPAL
 SALAFIYYA ARABIC COLLEGE
 Karinganad, P.O Vilayur-679309

Meeting No: 2/2021/22

Meeting date: 18/09/2021

Time: 1:00 AM

Venue: principal's chamber

Meeting chairman: prof. Essa Ak (principal)

Meeting convener: Mr. Ali kk (coordinator)

Members present

1. Mr. prof Essa Ak (principal) ✓
2. Mr. Haneefa Mp (Asst. professor) ✓
3. Mr. pk yusuf (Asst. professor, Arabic) ✓
4. Ms. Thahira k (Asst. professor, Arabic) ✓
5. Mr. Muhammed Rasheed p ✓
6. Ms. Sumayya Ak (Asst. professor, English) ✓
7. Mr. Ali kk (Asst. professor, Arabic) ✓
8. Mr. Alavi p ✓
9. Dr. Abdu pathiyid ✓
10. Ms. Neelha Ummer ✓

Agenda

1. Approval of the minutes of the last meeting
2. Discussion on women safety - Gender Equality programs
3. Reports of Department activities
4. Installation of New compost bin

5. Any other matters

Decision

1. IQAC coordinator presented the minutes of last meeting and it was unanimously approved
2. The principal entrusted the women cell to organize awareness programmes on various gender issues and to ensure women participation in all activities.
3. The meeting insisted department, clubs and forums to present their report of activities such as bridge course, remedial classes and mentoring and counselling, class PTA etc. to IQAC
4. Installation of a compost bin in the campus was acknowledged by all.



[Signature]

EASSA A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O. Vilayur-679309

MEETING No: 3/2021-2022

Meeting date : 29/01/2022

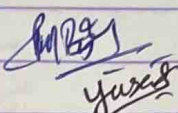
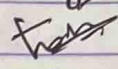
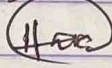
Time : 10:00 AM

Venue : principal's chamber

Meeting chairman : prof. Eassa AK (principal)

Meeting convener : Mr. Ali KK (coordinator)

Members present

1. Mr. Muhammed Rasheed p
2. Mr. pk Yusuf (Asst. professor, Arabic) 
3. Ms. Thabira K (Asst. professor, Arabic) 
4. Ms. Sumayya AK (Asst. professor, English) 
5. Mr. Haneefa Mp (Asst. professor) 
6. Mr. Ali KK (Asst. professor, Arabic) 
7. Mr. prof Eassa AK (principal) 
8. Dr. Habib Rahman 
9. Mr. Akm Hadliyyathulla 

Agenda

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Intensive coaching for slow learners.
3. Exam orientation
4. Any other matters



Decision

1. IQAC coordinator presented the minutes of the last meeting and it was unanimously approved.
2. panel to conduct intensive coaching on study skills and exam skills



[Signature]

EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-675309

MEETING No : 4 / 2021 - 2022

Meeting date : 26/03/2022

Time : 10:00 AM

Venue : College Library

Meeting chairman: Prof. Eassa AK (principal)

Meeting convenor: Mr. Ali k k (coordinator)

Members present:

1. Mr. Prof. Eassa AK (principal)
2. Mr. Ali k k (Asst. professor, Arabic)
3. Mr. Haneefa Mp (Asst. professor)
4. Mr. Muhammed Rasheed. p
5. Mr. pk Yusaf (Asst. professor, Arabic)
6. Ms. Thahira k (Asst. professor, Arabic)
7. Ms. Sumayya AK (Asst. professor, English)
8. Ms. Nedha ummer
9. Mr. Usman. vp

Agenda

1. Review of the minutes of the last IQAC Meeting and subsequent action taken.
2. Conduct FDP series for teaching and non-teaching staff of the college.
3. Vacation Course for students ISTHIFADA
4. Any other matters



Decisions

1. Review of the minutes of the last QAC Meeting and subsequent action taken
2. Decided to conduct FDP teaching and non-teaching Faculty.
3. It is decided to organize course of -
ISTHIFADA



EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O. Vilayur-679309

IQAC MINUTES AND ACTION TAKEN REPORT

Meeting No : 1/2022-2023

Meeting date : 04/06/2022-23

Time : 3:30 pm

Venue : College Library

Meeting chairman : prof. Eassa Ak (principal)

Meeting convener : Mr. Ali KK (coordinator)

Members present :

1. Mr. prof Eassa Ak (principal) ✓
2. Mr. Ali KK (Asst. professor, Arabic) ✓
3. Mr. Pt Yusuf (Asst. professor, Arabic) ✓
4. Ms. Sumayya Ak (Asst. professor, Arabic) ✓
5. Mr. Abdul Rashid V (Asst professor, Arabic) ✓
6. Mr. Muhammed Rashid E ✓
7. Mr. Abdul Rashid E (Asst. professor) ✓
8. Mr. Usman VP ✓
9. Ms. Neelha Ummer ✓
10. Dr. Haribeeb Rahman ✓

Agenda

1. Academic calendar, semester plan for the year 2022-2023
2. Induction programme
3. Analyzing certificate courses
4. e-governance implementation
5. Any other matters

Decisions :

- 1- prepare academic calendar for the current academic year. charge to pk and vk
- 2- Teachers to prepare a semester plan as per format and submit before 31-06-2022
- 3- Submit completion report by 30-11-2022
- 4- conduct induction programme for newly enrolled students - charge to Ms.
5. All certificate courses were appreciated, and as per the feedback of the students IQAC decided to conduct more courses in the upcoming academic year.
6. Decided to continue as paperless office as part of e-governance implementation.



EASSA. A.K
 PRINCIPAL
 SALAFIYA ARABIC COLLEGE
 Karinganad, P.O Vilayur-679309

Meeting NO : 2/2022-2023

Meeting date : 28/07/2022

Time : 3:30 pm

Venue : College Library

Meeting chairman : Prof. Eassa AK (Principal)

Meeting convener : Mr. Ali KK (Coordinator)

Members present :

1. Mr. PK Yusaf (Asst. professor, Arabic ^{yusaf})
2. Mr. Abdul Rasheed V (Asst. professor, Arabic ^{Rasheed})
3. Mr. Abdul Wahid E (Asst. professor)
4. Ms. Sumayya AK (Asst. professor, English) ^{Sumayya}
5. Prof. Eassa AK (Principal)
6. Mr. Ali KK (Asst. professor, Arabic) ^{Ali}
7. Mr. Muhammed Rasheed P ^{Rasheed}
8. Mr. Alvi - P ^{Alvi}
9. Ms. Neelha Ummer ^{Neelha}

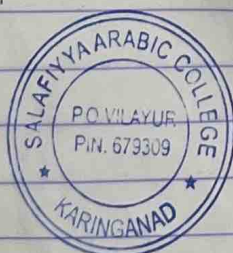
Agenda :

1. Mentor - mentee meet
2. Library and Research Centre - quality enhancement
3. Evaluating certificate courses
4. Any other matters



Decisions :

1. Mr. Abdul Rasheed and Mr. Muhammed Rasheed are to oversee the requirement for the research center towards quality enhancement.
2. IQAC team to discuss with librarian to take necessary step to make the library more resourceful and user friendly.
3. Hold a mentor mentee meeting on 08/08/2022.
4. The Certificate course were analyzed by IQAC and appreciated its coordinators for their generous efforts.



[Signature]
 EASSA. A.K
 PRINCIPAL
 SALAFIYYA ARABIC COLLEGE
 Karinganad, P.O. Vilayur-679309

MEETING No: 3/2022 - 2023

Meeting date : 05/11/2022

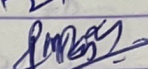
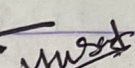
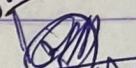
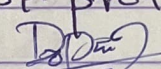
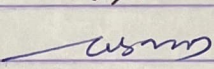
Time : 3:30 pm

Venue : college library

Meeting chairman: prof. Eassa AK (principal)

Meeting convener: Mr. Ali KK (Coordinator)

Members present

1. Mr. prof Eassa AK (Principal) 
2. Mr. Muhammed Rasheed P 
3. Mr. Ali KK (Asst. professor, Arabic) 
4. Mr. PK Yusuf (Asst. professor, Arabic) 
5. Mr. Abdul Rasheed E (Asst. professor) 
6. Mr. Abdul Rasheed V (Asst. professor, Arabic) 
7. Ms. Sumayya AK (Asst. professor, English) 
8. Dr. Abdul Pathirgil 
9. Dr. Habeeb Rahman 
10. Mr. Usman .vp 

Agenda

1. Review of the minutes of last IQAC Meeting and subsequent action taken
2. NET-TET coaching camp for students
3. Discussion on new certificate courses
4. Exam orientation
5. Remedial Teaching

6. Any other matters

Decision

1. IQAC coordinator Mr. Ali KK read the minutes and that was approved unanimously.
2. The Career Guidance and placement cell was entrusted to conduct a systematic coaching camp for NET-KIET aspirants to enlighten the meritorious performance of our students.
3. conduct an orientation session for all classes introducing question pattern, exam tips, learning skill etc. in the second and third week of October.
4. conduct remedial teaching for weak students after the exam - PKY, SU, and ER given charge.



[Signature]

EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

MEETING No : 4 / 2022-2023

Meeting date: 07/01/2023

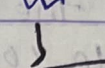
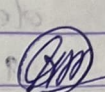
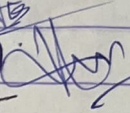
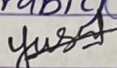
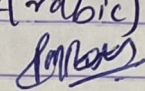
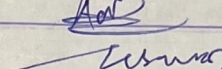
Time : 3.00pm

Venue: college library

Meeting Chairman: Prof. Eassa Ak (principal)

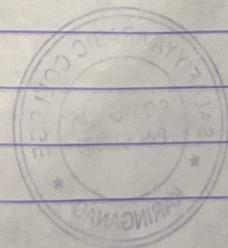
Meeting convenor: Mr. Ali KK (coordinator)

Members present:

1. Mr. Prof. Eassa Ak (principal) 
2. Mr. Ali KK (Asst. professor, Arabic) 
3. Mr. Abdul Rasheed E (Asst. professor) 
4. Ms. Sumayya AK (Asst. professor, English) 
5. Mr. Abdul Rasheed V (Asst. professor, Arabic) 
6. Mr. PK Yusuf (Asst. professor, Arabic) 
7. Mr. Muhammed Rasheed P 
8. Dr. Habeeb Rahman 
9. Mr. Alivi P 
10. Mr. Usman. NP 

Agenda

1. Review of the minutes of the last IQAC meeting and subsequent action taken
2. Update syllabus contents
3. Analyzing Certificate courses
4. Any other matters



Decision

1. IQAC coordinator Mr. Ali Kk read the minutes and that was approved without exception.
2. The meeting suggested the Board of Studies members of the Calicut University from the college, to update the syllabus by adding more content on gender, environmental and human values.
3. All certificate courses were appreciated, and as per the feedback of the students, IQAC decided to conduct more courses in the upcoming academic year.



[Signature]
EASSA. A.K
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

Meeting No : 5/2022-23

Meeting date: 04/03/2023

Time : 2:00 pm

Venue: principal's chamber

Meeting chairman: prof. Eassa AK (principal)

Meeting convener: Mr. Ali kk (coordinator)

Members present :

1. Ms. Sumayya AK (Asst. professor, English)
2. Mr. Abdul Rasheed E (Asst. professor)
3. Mr. Abdul Rasheed V (Asst. professor Arabic)
4. Mr. Yusuf pk (Asst professor, Arabic)
5. Mr. prof Eassa AK (principal)
6. Mr. Ali kk (Asst professor, Arabic)
7. Mr. Muhammed Rashad p
8. Mr. AKM Hadiyathulla
9. Mr. Usman. vp

Agenda

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Action plan for NAAC Accreditation
3. formation of functional committees for the new academic year.
4. conduct FDP series for teaching and non-teaching staff of the college.
5. vacation leave for students to Isthifada. ISTHIFADA.

6. Any other matters

Decisions:

1. IQAC Coordinator Mr. Ali kk read the minutes and that was approved by the IQAC.
2. The meeting analyzed NAAC Accreditation works and decided to carry out a strategy plan for ensuring that the process of accreditation be carried forward to a time bound programme.
3. Reconstituted functional committees to organize and conduct curricular and extracurricular activities.
4. Decided to conduct FDP for teaching and non-teaching faculty.
5. It is decided to organize vacation course of ISTHIFADA.



EASSA A.K.
PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

MEETING NO: 1/2023-2024

Meeting date: 10/06/2023

Time: 3:00 pm

Venue: College Library

Meeting chairman: Prof. Eassa Ak (principal)

meeting convener: Mr. Ali Kk (coordinator)

Members present:

1. Ms. Sunayya Ak (Asst. professor, English)
2. Mr. Abdul Rasheed V (Asst. professor, Arabic)
3. Mr. pk Yousof (Asst. professor, Arabic)
4. Mr. Muhammed Rasheed. p
5. Mr. Abdul Rasheed E (Asst. professor)
6. Mr. Ali Kk (Asst. professor, Arabic)
7. ~~Mr.~~ Prof. Eassa Ak (principal)
8. Dr. Aban Pathiyil
9. Ms. Nedha Ummer
10. Mr. Akim Hadiga Thulla

Agenda

1. Action plan for all departments, clubs and forums
2. Analyzing NAAC accreditation works.
3. Time table preparation.
4. Strategic plan for NAAC accreditation
5. Review of the curriculum feedback
6. Any other matters

Decision

1. All concerned departments, clubs and forums were directed to submit the one year action plan to ensure the regular and systematic functioning of the activities in the college. The meeting discussed the draft current year action plans of departments, clubs and forums in detail. The principal directed all HODs and conveners of clubs and forums ~~in detail~~. The principal directed to submit the final plan to ensure the regular and systematic functioning of various activities.
2. IQAC coordinator Mr. Ali Kk elucidated the NAAC accreditation works. A blueprint was drawn up of how each faculty member should work for the accreditation and its further procedures were also discussed.
3. Timetable preparation charge to pk yusat, Ali Kk
4. Discussed the strategic plan for NAAC accreditation and directed the principal to ensure the proper operation of the plan. Discussion were made on the continuous process with a specific focus on accomplishing institutional goals. Many agreed that strategic plans should be based on the analysis of current obstacles and future opportunities and envisages the direction towards which the organization should move to achieve its goals and objectives.



PRINCIPAL
SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679309

MEETING NO: 2 / 2023-2024

Meeting date: 09/09/2023

Time: 12:00 pm

Venne: principal's chamber

Meeting chairman: prof. Eassa Ak (principal)

Meeting convener: Mr. Ali.Kk (coordinator)

Members present:

1. Mr. pk Yusuf (Asst. professor, Arabic) Yusef
2. Mr. Muhammed Rasheed P (M)
3. Ms. Sumayya Ak (Asst. professor, English) (S)
4. Mr. Abdul Rasheed V (Asst. professor, Arabic) (R)
5. Mr. prof Eassa Ak (principal) (E)
6. Mr. Ali Kk (Asst. professor, Arabic) (A)
7. Mr. Abdul Rasheed E (Asst. professor) (A)
8. Mr. Usman V.P. Usman
9. Ms. Nedha Ummer (N)
10. Mr. Alavi.P. (A)

Agenda:

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Organizing NGT-TET Coaching Camp for students.
3. Discussion on conducting additional certificate courses in the campus.
4. Criteria wise discussion on NAAC Accreditation.

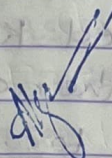
5. Any other matters

Decisions

1. IQAC coordinator Mr. Ali kk read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of best practice system.
2. IQAC appreciated KIET qualified students and advise the career Guidance cell and placement cell to conduct more coaching for new students. It also helped in framing quality among the students.
3. The meeting agreed to move forward with the proposal of applying for new courses in the campus. Discussions were made on the need for new courses and its inevitability for the growth of our college. many teachers put forward their own suggestions and supported the decision wholeheartedly.
4. IQAC suggested to make Criteria wise leaders to coordinate the works of NAAC. Duties were assigned to the following faculties in framing and implementing the criteria.

- a. curricular Aspects - Jumeila T
- b. Teaching Learning and evaluation - E Abdul Rasheed and Muhammed Rasheed p
- c. Research Innovation and extension - E Abdul Rasheed and Muhammed Ra-pk Ynsat
- d. Infrastructure facilities - V Abdul Rasheed
- e. Student support and progression - Haneefa Mp and Thahira k
- f. Leadership, Governance and Management - Ali k k
- g. Institutional Values and Best practices - sumayya Ak




 EASSA A.K.
 PRINCIPAL
 SALAFIYA ARABIC COLLEGE
 Karinganad, P.O. vilayur-670309

Meeting No : 3/2023 - 2024

Meeting date : 07/10/2023

Time : 10:00 Am

Venue : College Library

Meeting: chairman : prof. Eassa Ak (principal)

Meeting convener : Mr. Ali kk (coordinator)

Members present :

1. Mr. prof Eassa Ak (principal) ✓
2. Mr. Ali kk (Asst. professor, Arabic) ✓
3. Mr. Abdul Rasheed G (Asst. professor)
4. Ms. Sumayya Ak (Asst. professor, English)
5. Mr. Abdul Rasheed V (Asst. professor, Arabic)
6. Mr. pk yusaf (Asst. professor, Arabic) ✓
7. Mr. Muhammed Rasheed P ✓
8. Mr. Usman v.p ✓
9. Ms. Nedha Ummer ✓

Agenda

1. Reviewing the minutes of the last IQAC Meeting and subsequent action taken.
2. Implementation of Strategic plan for NAAC Accreditation
3. Discussion on National and International Seminars.
4. Exam orientation class for pre II and IVth Sem Students.

5. Any other matters : Nil

Decision

1. IQAC coordinator Mr. Ali K K read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of the best practice system.
2. All criteria leaders presented the documentation works for NAAC Accreditation. IQAC reviewed the documents and appreciated the works. Being the first step towards accreditation, the enthusiastic faculty members brought out the possible detailed strategies and plans.
3. Decided to organize International Seminar in connection with the International Arabic day December 12.
4. Connect exam orientation classes for pre 11 and 14th Sem Students in February - Charge given to, E Abdul Rasheed and Sumayya Ak

[Signature]

EASSA. A.K
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SALAFIYYA ARABIC COLLEGE
Karinganad, P.O Vilayur-679300



Meeting No : 4/2023-24

Meeting date : 06/01/2024

PR

Time : 2:00 pm

Venue : principal's chamber

Meeting chairman : prof. Eassa AK (principal)

Meeting convener : Mr. Ali KK (coordinator)

Members present :

1. Mr. Muhammed Rasheed P MRP
2. Mr. PK Yusef Asst. professor, Arabic Yusef
3. Mr. Abdul Rasheed V (Asst professor, Arabic) VR
4. Ms. Sumayya AK (Asst professor, English) SAK
5. Mr. Abdul Rasheed S (Asst professor) ARS
6. Mr. Ali KK (Asst. professor, Arabic) AKK
7. Mr. prof Eassa AK (principal) EAK
8. Dr. Abdul pathiyil DAP
9. Mr. A.K.M. Hadiyathulla HAK
10. Mr. Alawi - P. AP

Agenda

1. Reviewing the minutes of the last IQAC Meeting and subsequent action taken
2. SSR progress review and feedback - discuss with Mentor team
3. Palliative Day Celebration
4. Any other matters

Decision

- 1- Hold a discussion and feedback session with the Mentor team of Sullamussalam college to discuss SSR draft and other quality initiatives.
- 2- IQAC suggested the coordinator of Salafiyya service scheme (SSS) to extend their service to pain and palliative day activities. The meeting appreciated the coordinator of SSS and students on Alert for their exemplary service in the previous year activities.



[Signature]
 EASSA. A.K
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 SALAFIYYA ARABIC COLLEGE
 Karinganad, P.O Villayur-679309

Meeting No : 5/2023-2024

Meeting date : 23/03/2024

Time : 2:00 pm

Venue : collage Library

Meeting chairman : prof. Eassa AK (principal)

Meeting convener : Mr. Ali KK (Coordinator)

Members present :

1. Mr. prof Eassa AK (principal) ✓
2. Mr. Ali KK (Asst. professor, Arabic) ✓
3. Mr. Muhammed Rasheed P ✓
4. Mr. Abdul Rasheed V (Asst. professor, Arabic) ✓
5. Ms. Sumayya AK (Asst. professor, English) ✓
6. Mr. PK Yusuf (Asst. professor, Arabic) ✓
7. Mr. Abdul Rasheed K (Asst. professor, Arabic) ✓
8. Dr. Habeeb Rahman ✓
9. Mr. Alawi P. ✓
10. Mr. Usman V.P. ✓

Agenda

1. Review of the minutes of the last IQAC Meeting and subsequent action taken
2. Seven days faculty Development programme for teaching and non-teaching staff
3. Vacation course for Students ISTHIFADA
4. NET, TET coaching.

5. Any other matters

Decision.

1. IQAC coordinator Mr. Ali KK read the minutes that were approved by IQAC. It included the decisions and the actions made. It followed a transparent and fair feedback system analyzing the evaluation parameters and implementation of the best practice system.
2. Decided to conduct FDP for teaching and non-teaching faculty.
3. It is decided to organize vacation course of AL-INTHIFADA.
4. NET, TET charge gave to ER.
5. Decided to conduct FDP for teaching and non-teaching faculty.
6. It is decided to organize vacation course of ISTHIFADA.



EASSA. A.K.
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